MEETING MINUTES
Chesterfield Citizens Committee for the Environment
December 15, 2016, 6:30 p.m.
City Hall, Multipurpose Room

All agenda items were discussed; necessary outcomes/actions are noted.

I. Call to Order/Agenda/Notices:

A. Meeting called to order at 6:33 p.m.
B. Present: Darcy Capstick, Jeanne Tevlin, Laura Houck, Paul Travers, Terry Grogan, Bob Ernst, Jeanne Clauson, Polly Rutherford, Donna Pecherski, Ben Keathley
C. Absent: Jim Brown, Su Ghosh,
D. City Staff Liaison Libbey Tucker: Absent
E. City Council Liaison Guy Tilman: Present
F. Others Present: Clarice Hutchins, Pfizer Biotech;
G. Notices: All CCE members are asked to please update the CCE Roster with current contact info. CCE members went through the annual Green buffet so we could enjoy the 'eat' and 'meet' Holiday session.

II. **PORTAL:** 11/17/19 minutes, Republic & USAgain year-to-date; Royal Oak Recycling (11/16- 4.333 tons); Bear/Blanket Matrix Updated; Demo. Garden Make-Over Gift; Upcycling Recycling in Chesterfield Parks Write-up with 11/15/16 update; 2017 Earth Day Tree Order List has been corrected and is on Portal; CFM 12/16 e-newsletter/co-branding; International Earth Hour Flyer 2016, Su will be looking at that; *Successful Farming*, 10/16, "The Pollinator Blame Game," p. 37+; *National Wildlife*, 12/16, "Uniting Americans for Wildlife," "Bird Feeding: No Feeders Required," "Nature's Ambassador Hits the Big 5-0", new Ranger Rick costume requires a taller person than last year's model; *St. Louis Post Dispatch*, 11/24/16, p. A24, "Plastic Leaves Marine Life Hungry for More," "Wind Farms Take Greater Toll on Bats than Once Estimated," "Cheap Way to Cut Pollution, Save Lives? Leave it to the Trees."

III. "Sustainability by Design" Projects.

A. Partner/Visitor: Dr. Clarice Hutchins/Bioremediation, Pfizer Biotech, Green Chemistry/Sustainability Team. Comfort Bears and Blankets update. She is working with Lydia's House for some of the bears and blankets; the rest of the bears/blankets will go to a social welfare agency in a Louisiana city whose residents were flooded in 2016 and lost most of their possessions. Other countries being considered for the bears and blankets are Peru and Nicaragua.

B. PRACAC 11/19/16 meeting – Darcy reported that is not meeting in December; new chair is Mike Wehlen; next year is re-accreditation by CAPRA ; the committee elected Gary Stein as vice-chair. Farmer's market sub-committee will meet on January 14; Guy Tilman reported that there is some interest by a property owner to provide an opportunity for the market in Old Chesterfield; more details to follow as the Planning Commission examines the idea.

C. CCE Calendar – approved by CCE members:

1. Sat., April 29: 26th Annual Chesterfield Earth Day.
2. Friday, April 7: Missouri Arbor Day Tree Planting; where TBD by City's Arborist.

3. Friday, April 28: National Arbor Day Tree Planting (tentative Wild Horse Elementary Fathers/children – where TBD City Arborist; they report project at ED/Noon).
4. Monday, Oct. 2-6, YMCA Sustainable Gardening Tabletop: Monarchs/butterflies/pollinators; Chris Hartley Pollinators Program, Wed., Oct. 4; Sat., Oct. 7 planting next segment of the Y's native flora for butterflies/pollinators garden, back side of building.
5. Sat., Oct 21, Invasive Bush Honeysuckle Eradication/invasives clean out at Faust Park. Need to be cleared with Park Dir. Jesse Francis.
6. Sat., Nov. 4, 2017, Central Pool Park Drive-thru.

D. **20th Chesterfield/MO/America Recycles Event critique –** everybody.
1. Volume and zip codes Report: 2015 vs. 2016 - Libbey. We served 180 more cars in 2016 vs 2015.

E. **NWF** - Darcy, Libbey.
1. 12/13/16 national teleconference review.
2. Updated nametags, Ranger Rick costume changes, Million Pollinator Garden signage; there doesn't seem to be a sign. Maybe Lisa Bobrinski can help design one.
3. New outdoor habitat signs for YMCA, Library, RGA (pending); need to refresh one for City Hall.

F. **Upcycling Recycling in Chesterfield Parks update –** potential 2017 Grant Opportunity for sustainable materials management – Bob, Su, Darcy, Libbey.
1. Update summation as result of 11-15-16 meeting – Bob, Su. Add more later. Map from McCarthy for all recycle unity; Libby wants to get a letter from Republic committing to measuring recycle and landfill materials; Lisa B. will work on design/graphics for the units. Power point presentation will be replaced by a skit/show and tell by McCarthy and staff for attendees at Amphitheater events. Three concert dates in 2017 and 2018.
2. Portal placement of recycle unit of choice thus far. As long as we follow city procurement procedures, we should be ok with County Grant Procedure.
3. SLCDOH – Waste Mgmt. Group Logo and volunteer value per hour emailed on 11/22/16: $22.50 per CCE Volunteer Hour; city staff professionals @ their regular hourly rate.
4. Professional City Staff hourly rates apply, too.

F. **Bears/Blankets update/matrix –** Darcy, Libbey.
1. Clarice Hutchins: bears/blankets needs.

G. **26th Earth Day, April 29, 2017 –** everyone
1. Tree Order List Field Guide verbiage – Jeanne C. reported on the new numbers of trees to be distributed during Earth Day; didn't get all the specific trees we wanted but each year varies with the process; sent electronically to Darcy
2. 26th Earth Day Tree Guide draft due 1/26/17.
3. Earth Hour Flyer – need revisions early January, 2017, due to city newsletter cycle – Su G.
4. BiAnnual Grow-Off Aps. There are only two on file now.

5. Cloth Bag Sleeves to store plastic bags to be recycled/reused are being worked on by Charity-Sharity – we need approximately 325? Update Plastic Bags? Flyer – Su G.
6. Vendor contact information turn in now to Libbey ASAP because the Initial EBlast Invitation goes out in January, 2017! Please turn in at least one per member.
7. Where/when do we put our Earth Day tabletop? Library placement dates will be cleared. What dates: Donna/Jeanne et al.?
8. Give away native flora: two milkweeds and two Fall nectar flora; cost factors are being reviewed with our vendors; we have a choice of $120 or $140 for different trays, the best bargain is the $140 per tray. We will be receiving six flats total, four flats of two different native milkweed and two separate flats, one of native goldenrod and one aster for nectar plants during the Fall. CCE approved the $140 tray cost.
10. Wildseed Farms Seed Catalogs, Donna, Jeanne C.: pollinator mix, cut flowers/annuals, or wildflower mix; catalogs were distributed to all members.

H. **End of Year Metrics** – Darcy reported on all CCE's accomplishments during 2016 and distributed/discussed a summary of the report we submitted to the City through Libby, though a few metrics are still missing and will be added when the information becomes available.

K. **Other. For 2017 TO BE DONE**: "Quality Life Support Systems from our Natural World," "Earth Hour 2017" and updating "Plastic Bags?" to include the cloth plastic bags sleeve for Earth Day by - Su. Family Green Initiatives Brochure – (2017) - Bob; 2017 Earth Day Tree Guide – Libbey. {**DONE, 2016 versions**: Plastic Bags?, Backyard Compost, Water – A Most Precious Resource, Help Save Monarch Butterflies; International Earth Hour; Without Plants, We're Toast; All in One Recycling/The Household Challenge; Stellar Green Youth Team Application; Blue Planet's GREEN Challenge-E. and S; Chesterfield What & Where to Recycle; Buying Recycled Means Closing the Loop; 4 Ps, Without Plants We're Toast.}

IV. **Calendar:** *1/15/17 city newsletter articles for 3, 4, 5/17. *3/17 Deadline for filing BiAnnual Grow Off Aps. *Sat. April 29 2017 – 26th Annual Chesterfield Earth Day.

V. **Next Meeting:** January 26, 2017, 6:30 P.M., City Hall – Regular Rooms 102-3, visitors to include Geoff Wegrzyn, City Arborist, and several of the Wild Horse Elementary School fathers.